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Before MS Access 2007, the file extension was *.mdb, but in MS Access 2007 the extension has been changed to *.accdb extension. Early versions of Access cannot read accdb extensions but MS Access 2007 and later versions can read and change earlier versions of Access. An Access desktop database (.accdb or .mdb) is a fully functional RDBMS.

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Access Basics Open a Database: Click the File tab and select Open, or press Ctrl + O. Save a Database: Click the Save button on the Quick Access Toolbar, or press Ctrl + S. Choose a location where you want to save the file. Give the file a name, then click Save. Use the Navigation Pane: Click the All Access Objects button at the top of the Navigation

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Outlook Voice Access lets UM-enabled users to access their Exchange 2007 mailbox using

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analog, digital, or cellular telephones. By using the menu system found in Outlook Voice Access, UM-enabled users can read e-mail, listen to voice messages, and interact with their Outlook calendar. This quick reference sheet shows the navigational tree and the options that are available to UM-enabled users when they are using Outlook Voice Access.

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Access 2016: Query Criteria Quick Reference Guide

Quick reference: Access shortcut keys Command Keystroke Paste Ctrl-V Print Ctrl-P Property sheet Alt-Enter Refresh combo box F9 Replace Ctrl-H Requery underlying tables in subform Shift-F9 Save current record Shift-Enter Screen left/right Ctrl-PgUp/PgDn Select/unselect column (Navigation mode) Ctrl-spacebar Switch to Form view F5

Access 2007 Advanced - stl-training.co.uk

Sensible Microsoft Access 2007 Intermediate Quick Reference Guide Cheat Sheet of Instructions, Tips Shortcuts Laminated Card ' The Future of the Bakery & Cereals Market in Malaysia to 2017 ' brings together Canadean Intelligence ' s research, modeling and analysis expertise in order to develop uniquely detailed market data.

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